



## Little Foresters Crèche Accident policy

### ACCIDENTS

- All accidents must be recorded in the Accident Record Book.
- The group will have a First Aid Box, which will be kept well stocked.
- Only play workers will have access to the box.
- Any special medical needs will be recorded.
- Children with asthma should have access to their medication at all times. They know best when they need to use it.

### MAJOR ACCIDENTS

- Apply First Aid according to the First Aid Policy.
- Call an ambulance providing details of the injury, location of the club and the name of the child.
- Call the parent/carer.
- If the child's parent/carer has not arrived at the club by the time the ambulance is ready to leave, then a play worker must accompany the child to hospital.
- Serious accidents must be reported to the Care Standards Inspectorate for Wales (CSSIW) by telephone and then confirm in writing.

An accident Report must be completed as soon as possible after the accident and given to the Manager.