



## Little Foresters Crèche Fire Evacuation Procedure for Crèche Room

It is your responsibility to familiarise yourself with the fire evacuation procedure.

### ***Fire Exits and Signs***

Please do not obstruct fire exits, fire extinguishers or fire signs from view at any time.

Fire extinguishers must only be removed from their designated locations for the purpose of fighting a fire. They must not be removed or used for any other purpose.

### ***Discovering a Fire***

Any person discovering or being informed of a fire must immediately raise the alarm by operating the nearest break glass point.

### ***Fire Evacuation***

When the fire alarm has been activated all persons must:  
Evacuate the room through the main door through the corridor, into the link corridor to the school, then through the doors into the school and on to the playground. Proceed to your designated assembly point on the playground.

*Please:*

- Do not delay your evacuation in order to collect personal belongings
- Does not re enter the building until authorized to do so.